

**APPROVED**

**BOARD OF DENTISTRY**

**MINUTES**

**CREDENTIALS COMMITTEE**

**TIME AND PLACE:** The Credentials Committee convened on August 26, 2011 at 1:05 p.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, 9960 Mayland Drive, Henrico, VA 23233.

**PRESIDING:** Myra Howard

**MEMBERS PRESENT:** Herbert R. Boyd, III, D.D.S.  
Surya P. Dhakar, D.D.S.

**MEMBERS ABSENT:** Robert B. Hall, Jr., D.D.S.

**STAFF PRESENT:** Alan Heaberlin, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Gail Ross, Adjudication Specialist

**QUORUM:** With three members present, a quorum was established.

**FIRST CONFERENCE:** 1:05 p.m.

**William L. Outten, III,  
D.D.S. Reinstatement  
Applicant  
Case No.: 139724** Dr. Outten appeared with counsel, Gerald C. Canaan, II, to discuss his Reinstatement Application for Licensure to practice dentistry in the Commonwealth of Virginia, and the allegations set forth in a Notice of the Board dated August 9, 2011. The Committee received statements from Dr. Outten and Mr. Canaan and discussed the allegations with them.

**Closed Meeting:** Dr. Boyd moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of William L. Outten, III. Additionally, Dr. Boyd moved that Mr. Heaberlin, Ms. Lee and Ms. Ross attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Committee in its deliberations. The motion was seconded and passed.

**Reconvene:** Dr. Boyd moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

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The motion was seconded and passed.

**DECISION:  
Case No.: 139724**

Ms. Ross reported that the Committee approved Dr. Outten's Reinstatement Application for Licensure to practice dentistry in the Commonwealth of Virginia. The sanctions reported by Ms. Ross were that Dr. Outten was issued a reprimand and assessed a \$10,000 monetary penalty.

Dr. Boyd moved to adopt the decision of the Committee. The motion was seconded and passed.

**SECOND CONFERENCE: 2:30 p.m.**

**PRESIDING:** Myra Howard

**MEMBERS PRESENT:** Herbert R. Boyd, III, D.D.S.  
Surya P. Dhakar, D.D.S.

**MEMBERS ABSENT:** Robert B. Hall, Jr., D.D.S.

**STAFF PRESENT:** Alan Heaberlin, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Gail Ross, Adjudication Specialist

**QUORUM:** With three members present, a quorum was established.

**Fillini D. Burnette,  
Dental Assistant II  
Applicant  
Case No.: 139166**

Ms. Burnette appeared without counsel to discuss her Application for Registration by endorsement to practice as a Dental Assistant II in the Commonwealth of Virginia as set forth in a Notice of the Board dated August 4, 2011. The Committee received statements from Ms. Burnette and discussed the application with her.

**Closed Meeting:** Dr. Boyd moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fillini D. Burnette. Additionally, Dr. Boyd moved that Mr. Heaberlin, Ms. Lee and Ms. Ross attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Committee in its deliberations. The motion was seconded and passed.

**Reconvene:** Dr. Boyd moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

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Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**DECISION:  
Case No.: 139166**

Ms. Howard reported that the Committee found Ms. Burnette did not meet the qualifications for registration by endorsement to practice as a Dental Assistant II as required by § 54.1-2729.01(B) of the Code of Virginia, and 18 VAC 60-20-61 and 18 VAC 60-20-72 of the Regulations Governing Dental Practice.

The Committee agreed to recommend to the Board that Ms. Burnette's Application for Registration by endorsement to practice as a Dental Assistant II in the Commonwealth of Virginia be denied.


Dr. Boyd moved to adopt the decision of the Committee. The motion was seconded and passed.


**Approval of Minutes:**

Upon a motion by Dr. Boyd, the minutes from the Credentials Committee conducted on June 10, 2011 were approved.

**ADJOURNMENT:**

With all business concluded, the Committee adjourned at 3:18 p.m.

  
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Myra Howard, Chair  
10.7.11  
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Date

  
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Sandra K. Reen, Executive Director  
October 11, 2011  
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Date